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## 13th European Corporate Governance Conference

8 - 9 October 2013, Vilnius

Practical Guide

We kindly invite you to participate in the 13<sup>th</sup> European Corporate Governance Conference to be held in Vilnius City Hall on October 8-9, 2013 and the reception at Museum of Applied Art on 8 October, 2013 in Vilnius, Lithuania.

The Conference focuses on relevant aspects of corporate governance (including topics of shareholders' engagement, corporate governance in unlisted companies and state-owned enterprise governance).

Representatives from European Commission, European Corporate Governance Institute, Organization for Economic Co-operation and Development, European Confederation of Directors Associations, Stock Exchange Market (NASDAQ OMX), Baltic Institute of Corporate Governance, other institutions and companies are invited as the speakers of the Conference.

Please find below important information on registration, accommodation, meeting venues, agenda, interpretation regimes and contact persons for the Conference.

For your convenience general information on Lithuania is provided as well.

### Registration

In order to initiate registration procedures you are kindly requested to send your first name, surname and your e-mail address by e-mail to Ms. Irina Semenkova at: [irina.semenkova@ukmin.lt](mailto:irina.semenkova@ukmin.lt). Your name and surname shall be the same as on your official identification document.

Afterwards you will receive the following personal identifiers: login and password, which will be sent by your e-mail from [noreply@eu2013.lt](mailto:noreply@eu2013.lt) subject "Invitation to Conference".

You are kindly asked to use the identifiers to connect to <https://delegation.eu2013.lt> and complete the registration to the Conference.

The registration shall be deemed to be completed once you have received confirmation letter from [noreply@eu2013.lt](mailto:noreply@eu2013.lt) subject "Accreditation – Subscription ACCEPTED", confirming that your accreditation is accepted for the following meeting: "13th European Corporate Governance Conference (08/10/2013 - 09/10/2013)".

Number of participants for the Conference is limited (max 200 participants).

The registration will remain open until 30 September, 2013 or until capacity (max number of participants) has been reached.

Should you have any questions or requests concerning registration please send e-mail to Ms. Irina Semenkova at: [irina.semenkova@ukmin.lt](mailto:irina.semenkova@ukmin.lt)

### Accommodation

The following hotels have been pre-booked for the participants of the Conference:

#### **Ramada Hotel & Suites Vilnius 5\***

Subačiaus str. 2, Vilnius LT-01127

<http://www.ramadavilnius.lt/en.html>

**Distance from Vilnius City Hall (Conference venue) – 200 m**

Distance from Museum of Applied Art (Reception) – 1.7 km



#### **Short description**

The five star hotel Ramada Hotel & Suites Vilnius lies discreetly in the centre of Vilnius, right at the very heart of Europe's most charming Old Town. It's the perfect choice for a relaxing vacation or a successful business trip. In 2012, this elegant luxury hotel was awarded as the most hospitable hotel in Vilnius by the City Mayor.

Ramada Hotel & Suites Vilnius presents its guests with a blend of comfort, style and individual design. Our multifunctional conference rooms and our well-appointed wellness centre are second to none in the Lithuanian capital.

Take advantage of the hotel's lively cocktail bar California Tapas & Wine before enjoying the delights of the restaurant California Gourmet, led by most awarded chef in Lithuania Aldona Gečienė. This excellent restaurant offers the ultimate in fine dining – from the sophisticated décor to the mouth-watering food.

#### **Amberton Hotel 4\***

L.Stuokos-Guceviciaus str. 1, LT-0122 Vilnius

<http://www.ambertonhotels.com/>

**Distance from Vilnius City Hall (Conference venue) – 900 m**

Distance from Museum of Applied Art (Reception) – 1.7 km



#### **Short description**

The four star hotel AMBERTON is located in the very centre of Vilnius city, in the very Cathedral square. Every street or round corner from the hotel will take you to the most popular, famous, and important areas of Vilnius city.

It is the hotel in the centre of Vilnius and our neighbours are: The National Museum – Palace of the Grand Dukes of Lithuania, Gediminas Tower, Gates to the Old Town (beginning of the Pilies street), Presidential Palace, Gediminas Avenue.

#### **Congress Hotel 4\***

Vilniaus st. 2/15, Vilnius

<http://www.congress.lt/en>

**Distance from Vilnius City Hall (Conference venue) – 1.6 km**

Distance from Museum of Applied Art (Reception) – 900 m



#### **Short description**

The four stars hotel Congress is situated in the old town of Vilnius. It is an ideal location for those who arrive for business as well as for tourism- near Cathedral, Opera - Ballet Theatre, Gedimino

avenue, Congress and Parliament Palaces. You will enjoy old town prospect through the hotel windows.

XVII century building today is an elegant Hotel. 80 guestrooms were specially designed to reflect elegance, style and comfort. There are 21 single, 27 double, 3 de - lux, 3 lux, 25 business class and 1 president apartments in our hotel. All hotels rooms are equipped with satellite TV, direct dial telephone, mini-bar, internet access, individually controlled air conditioning system, light – proof curtains, hair dryer. There is a bath or a shower in every room. President apartment has sauna and Jacuzzi.

### **Europa Royale Vilnius Hotel 4\***

Ausros Vartu str. 6, LT-01303 Vilnius

[http://www.groupeuropa.com/europa\\_royale/](http://www.groupeuropa.com/europa_royale/)

**Distance from Vilnius City Hall (Conference venue) – 350 m**

Distance from Museum of Applied Art (Reception) – 1.8 km



### **Short description**

The four star Europa Royale Vilnius hotel is presented in the very heart of Vilnius Old Town evoking the air of timelessness with 19th century cultural heritage. An atmosphere where elegance and tradition still reside creating a haven of calm away from the busy streets of Vilnius.

The peaceful and historic composition lies in the splendor of a 18th Century Mansion next to the incumbent monasteries and ancient city fortifications. The eminent old City Gates (Gates of Dawn) are one of the only structures left from the historic city walls.

The other side of the hotel presents the beautiful architectural landscapes of the National Philharmonija Chamber along with the well preserved City Hall dating back to the Medieval times. The city's famous landmarks, cozy restaurants, sunny terraces, stylish shopping and cultural offerings are reachable within a walking distance from the Hotel.

The architecture of the hotel preserves the Cultural Heritage of the 19th century, from its walls to its layout. For this reason all of the 54 guest rooms are designed in different sizes and layouts, which provide exceptional comfort and aura to the hotel.

Hotel restaurant Medininkai is the oldest restaurant in Vilnius old town with a Wine Cellar that dates back to 16th century.

### **Hotel Novotel Vilnius Centre 4\***

Gedimino av. 16, LT-01103 Vilnius

<http://www.novotel.com/gb/hotel-5209-novotel-vilnius-centre/index.shtml>

**Distance from Vilnius City Hall (Conference venue) – 1.2 km**

Distance from Museum of Applied Art (Reception) – 950 m



### **Short description**

The four star hotel Novotel Vilnius Centre, a hotel in the historic and commercial heart of Vilnius. Business travelers enjoy the convenience of free WiFi and 4 meeting rooms. They will find major financial institutions; businesses and government departments close by. Novotel Vilnius Centre on the so called Champs Elysees of Vilnius is also perfect for a holiday exploring the romantic streets of Old Town. After a busy day enjoy our restaurant and bar or relax in the hotel gym and sauna.

You will find further details on the prices, reservation dates and cancellation policy in the attachment “Hotel Reservation Form” and Annex 1. **Please complete the form and send it to the official conference agency “Baltic Clipper”** as soon as you complete the registration at <https://delegation.eu2013.lt/php/login.php>.

Contact person regarding the hotel information and the booking procedure is Ms. Karolina Guobienė, tel.: +370 5 2109775, fax: +370 5 2109770, e-mail: [conference1@bc.lt](mailto:conference1@bc.lt).



## Meeting Venues

### Conference

#### Vilnius City Hall

Didžioji str. 31, Vilnius

<http://www.vilniausroutuse.lt/>

October 8, 2013

From 1 p.m. to 5.15 p.m. (preliminary)

October 9, 2013

From 8.30 a.m. to 3.30 p.m. (preliminary)



### Reception

#### Museum of Applied Art

Arsenalo Str. 3A, Vilnius

[http://www.ldm.lt/TDM/Index\\_en.htm](http://www.ldm.lt/TDM/Index_en.htm)

October 8, 2013

From 8 p.m. to 10.30 p.m. (preliminary)



### Programme/agenda (preliminary)

October 8, 2013

13:00 – 14:00	Registration and coffee
14:00 – 14:10	Welcome
14:10 – 14:15	Introduction to the Conference
14:15 – 15:00	Opening Session
15:00 – 15:30	Coffee break
15:30 – 16:30	ECGI panel: The realities of Institutional shareholder behaviour
16:30 – 16:45	Q&A
16:45 – 17:15	Keynote speech by representative from European Commission DG MARKT

October 9, 2013

8:30 – 9:00	Registration and coffee
9:00 – 10:00	Panel: Encouraging long-term shareholder engagement
10:00 – 10:10	Q&A
10:10 – 10:40	Coffee break
10:40 – 11:40	Panel: Governance challenges for unlisted companies
11:40 – 11:50	Q&A
11:50 – 12:05	Role of shareholder in European model company act: presentation, findings and considerations
12:05 – 13:30	Lunch
13:30 – 13:45	Launch of “Guidance on Board Effectiveness”, Handbook for Baltic State- Owned Enterprises
13:45 – 14:45	Panel: Shareholder value creation in State-Owned Enterprises
14:45 – 15:00	Q&A
15:00 – 15:30	Closing of the Conference and coffee

## Interpretation

The Conference will be facilitated by simultaneous interpretation in two languages: English and Lithuanian.

## Contact Persons

### General issues (Agenda)

#### **Audronė Railaitė**

Director

Company Law and Public Procurement Policy Department  
Ministry of Economy

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#### **Vaida Sinušaitė**

Head of Company Law Division

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### Practical issues (Logistics)

#### **Lina Januškevičiūtė**

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#### **Irina Semenkova**

Chief Officer

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### Further Information

For more information on Conference please see at:

[www.eu2013.lt/en/events/political-meetings/conferencesandseminars/13th-european-corporate-governance-conference](http://www.eu2013.lt/en/events/political-meetings/conferencesandseminars/13th-european-corporate-governance-conference)

## General Information about Lithuania

### Languages

Lithuanian

### Local Time

Central European Time, GMT +2hrs. However, Eastern European Summer time (EEST, GMT +3hrs) falls between the last Sundays of March and October respectively.

### Weather/ Outfit

**October – middle autumn month.** The average temperature in October is about 6-8 degrees Celsius. Weather events to be as typical autumn - rain, mist, fog. Warm clothing and umbrellas required.

Before coming we suggest you to visit [www.meteo.lt](http://www.meteo.lt) website and check the expectative weather during the days you will stay in Lithuania.

## Currency

The currency of Lithuania is Litas (LTL) 3.4528 Lt = 1 euro

## Banks, ATMs, credit cards

If you want to withdraw some cash while you are in Vilnius – ATMs are available in major streets.

The commission rate for currency exchange is 2–3 litas. Please note that most banks are open on weekdays until 17:00 or 18:00 only. However, banks located in large shopping centres are open at weekends.

Banks also have their branches or ATMs nearly in all larger supermarkets. Supermarkets, most of restaurants, cafes and larger shops accept credit cards (VISA, Maestro). Most, but not all, accept debit cards like VISA Electron.

## Electricity Supply

Electricity supply in Lithuania is 220 volts; AC 50Hz. Sockets are usually round two-pin European variety.

## Smoking

Smoking is prohibited in all indoor public locations and night clubs.

## Emergency Number

In case of emergency call 112. No prefix necessary.

## Dial Code for Lithuania

To make a long-distance call within the country, dial +370 or 00370, the city code and the number you wish to reach.

## Taxi

Traveling by taxi in Vilnius is relatively cheap, especially if you order one in advance by telephone. All legally operating taxis have compulsory yellow number plates and must have a meter running.

Taxi line is located in front of the airport arrival hall (payment by credit card or in cash). Delegates can also order a taxi directly from taxi companies.

You are welcome to check for more taxi companies on <http://www.etaksi.lt/en/taxi-directory/vilnius>.

## Public transport

Vilnius public transport system is combined of buses and trolleybuses, with most routes running daily from 05:00 until 23:00 or a little later. A paper ticket for a single trip valid until the end of the route can be bought from a driver and costs 3,50 LTL. Electronic ticket card costing 4 LTL (which needs to be topped up) can be bought from the press kiosks in most parts of the town (once topped up at a kiosk and marked at an electronic machine inside the bus/trolley – any number of journeys within 30 min cost 2,20 LTL).

You can plan your route and check bus or trolleybus numbers at <http://www.vilniustransport.lt/en>.

## Information Hotline

For information about anything in Lithuania at any time of day or night dial +370 700 55118

## What to See

Lithuania is a relatively small country, but you will be surprised at how much there is to see and visit. You can choose to explore the country among different ways – you may want to limit your sightseeing to UNESCO or national heritage objects or you may want to visit

individual ethnographic regions to get a feeling of their lifestyles, dialects, behavioural specifics, or authentic cuisine.

A trip to the bigger towns of the country will be equally interesting. Larger towns (Vilnius, Kaunas, Klaipėda, Šiauliai, etc.) will meet you with more bustle and urbanity, while in smaller towns time seems to run much more slowly. Take an advantage of this: see valuable objects of culture and architecture, visit museums, have a walk in a park, see the beauty of landscape pierced by lakes and rivers.

Another way to see Lithuania is to visit its national parks – territories managed by the state where the landscape, authentic settlements and cultural valuables are preserved. Lithuania has five national parks: Aukštaitija, Žemaitija, Trakai Historical, Dzūkija, and the Curonian Spit.

Lithuanian Travel Guide  
<http://www.travel.lt>

### UNESCO Heritage

As you visit the sites included in the UNESCO World Heritage List, you will see something that you have never seen in any other country: a unique **Vilnius Historical Centre – the Old Town; Kernavė**, the first capital of Lithuania, which has until today preserved traces of the most important stages of history of the humankind; and the Lithuanian paradise – the **Curonian Spit** (Kuršių Nerija). You will also have a chance to look at the unique branch of Lithuanian folk art, cross-crafting, learn about Song Festivals, and listen to Lithuanian polyphonic songs, called “sutartinės” in Lithuanian.

More on UNESCO Heritage in Lithuania:  
[http://new.lietuva.lt/en/tourism/what to see/unesco heritage](http://new.lietuva.lt/en/tourism/what%20to%20see/unesco%20heritage)

### Vilnius

The Lithuanian capital Vilnius is known for its Old Town, which is the largest and one of the most beautiful in Central and Eastern Europe. The city is green; as much as 40% of the area is covered with green areas and open spaces. Vilnius is one of the cleanest European capitals that has the privilege of drinking groundwater.

Vilnius Old Town, which is on the UNESCO World Heritage List, is undoubtedly a baroque masterpiece. Vilnius architecture blends in harmoniously different styles, such as gothic, renaissance, baroque, classicism and art nouveau. The city boasts of the impressive architectural ensemble of Vilnius University and the magnificent gothic St Anne’s Church. Legend has it that Napoleon was so taken with this late Gothic church that he considered having the whole thing removed to Paris to his beloved Josephine. The Gate of Dawn (Aušros Vartai) is another symbol of Vilnius and is also one of the key historical, cultural and religious sites in the city.



Vilnius Tourism Information Office:  
<http://www.vilnius-tourism.lt/en/>

Vilnius in Your Pocket:  
<http://www.inyourpocket.com/lithuania/vilnius>

1-2-3 Days in Vilnius:  
<http://www.vilnius-tourism.lt/en/tourism/vilnius-for-you/1-2-3-days-in-vilnius/>

Cultural Events:  
<http://www.vilnius-events.lt/en/>

Shopping in Vilnius :



<http://www.vilnius-tourism.lt/en/tourism/leisure/shopping/>

Night life in Vilnius:

<http://www.vilnius-tourism.lt/en/tourism/leisure/night-life/>

### Trakai

Trakai is a miniature wooden town, 23-km southwest of Vilnius encircled by several lakes. Historical capital of ancient Lithuania fascinates with its wooden architecture, medieval castles, and magnificent scenery and at the same time – a modern face of the town.

Trakai Tourism Information Office:

<http://www.trakai-visit.lt/>



### Baltic Sea Coast and the Curonian Spit (Kuršių Nerija)

We are proud and happy to be a country on the coast of [the Baltic Sea](#), one of the most beautiful coasts in Europe. Of course, the greenish sea and the white fine and clean sand attracts holidaymakers mostly in the hottest summer days, but people can be seen walking along the beach there even in early spring or late autumn. [Palanga](#) is the most popular seaside resort, followed by the [Curonian Spit](#), a long and narrow peninsula washed by the Baltic Sea on one side and the Curonian Lagoon on the other.



The beaches in [Nida](#) and [Juodkrantė](#), two of the four settlements on this peninsula, fly the Blue Flag year after year. The Blue Flag is a privilege of those beaches and piers only which satisfy the requirements of the international

[Foundation for Environmental Education](#). The compliance with the requirements is verified by the Lithuanian Green Movement and the Foundation for Environmental Protection during each holiday season. If any shortcomings are found, the Blue Flag must be hauled down and can be hoisted again only after all the shortcomings have been eliminated.

The Baltic Sea is not very saline, as it is diluted by much fresh water flowing into it from rivers, rain and snow. Moon-caused tides are hardly felt at all in the Baltic Sea.

The Baltic Sea has a wide shelf and a lagoon-type coast sloping very gently, which is an advantage for holidaymaking families with small children.

Kuršių nerija, the Curonian Spit, is a narrow strip of sand stretching 97 kilometres along the Baltic Sea in western Lithuania. The Curonian Spit was included in the UNESCO World Heritage List in 2000 as one of the most beautiful and unique landscapes in Europe. The strip of sand, stretching into the sea, has several cosy, neat and picturesque fishermen's villages: Juodkrantė, Pervalka and Nida. One of the tallest sand dunes in Europe is found here.

According to the legend, the spit was formed a long time ago by Neringa, a girl giant who poured the sandy peninsula into the Baltic Sea to protect the peaceful bay from the stormy sea and create an embankment for fishermen to live. Thus, today the eastern shores of the Curonian Spit are washed by the Curonian Lagoon, while the Baltic Sea washes the western ones.

The Curonian Spit Tourism Information Office:

<http://www.nerija.lt/en>

Practical information on how to reach the Curonian Spit:

<http://www.visitneringa.com/en/main/info/arrive>